

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 192
OCTOBER 19, 2011 – WORK SESSIONS**

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, October 19, 2011, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Staff Present: Bill Oakes, Director, Steve Marx, Connie Bowers

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @00:05

Add-on

Subject/Description: Dave Mackie Park improvements

Attachment: none

Action Requested: Bill requested approval to use Risk Pool settlement funds in the amount of \$5600.00 from a fire at Dave Mackie Park that destroyed an old restroom facility next to the ball field stands to construct a new shelter and repair damage to the stands. This would be an add-on to the 2012 Capital Program.

Follow up: Okay with Board.

Public Works Parks

Subject/Description: Campground Fees Retained for Rhododendron Park M/O

Attachment: Briefing Memorandum

Action Requested: In 2012, Parks will be entirely funded by REET. Parks would like to have the revenue generated from Rhododendron Park tracked and retained for M/O and improvements to the campground.

Follow Up: Okay with Board.

Roads

Subject/Description: A & E Consultant Agreement for Boon Road Improvement Project

Attachment: Memorandum

Action Requested: Bill presented the scope and fee estimate for the design and engineering improvements to Boon Road; INCA Engineers, Inc. dba Tetra Tech INCA; Estimated Amount: \$836,081.05

Follow Up: Okay with Board.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, October 19, 2011, at 9:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Anne LaCour

Record Part 1 @24:05

Subject/Description: PAA

Attachment: none

Action Requested:

- Critical Area Planner – Replacement position

Follow up: Okay with Board.

Subject/Description: Leave Accrual Policy Revision

Attachments: Vacation Leave Policy, HRA VEBA Adoption Agreement, HRA VEBA for employees with 31+ years tenure resolution, Vacation Leave Policy Revision Highlights

Action Requested: Melanie requested the Board review the documents and continue the discussion to the November 2, 2011 work session.

**Monthly Financial Reports
From Auditor & Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, October 19, 2011, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Present: Ana María d Nunez, Treasurer, Anne LaCour, Chief Deputy Auditor

Others Present: Elaine Marlow, Budget Director

Record Part 2 @00:20

Subject: Monthly Financial Report

Attachment: [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, October 19, 2011 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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Staff Present: Elaine Marlow, Budget Director

Others Present: Wylie Farr, Don Mason

Record Part 1 @ 1:26:15

Subject/Description: 2012 2% Hotel-Motel Tax

Attachments: yes

Action Requested: Approval of 2% Hotel-Motel Tax Tourism Promotion Project Awards for 2012

Follow-up: Tabled.

Subject/Description: WTSC Agreement

Attachment: yes

Action Requested: Approval of Memorandum of Understanding Impaired Driving/Washington Traffic Safety Commission Agreement to provide overtime funding for High Visibility Enforcement (HVE) from October 2, 2011 – September 30, 2012; Amount: \$3,744.00.

Follow-up: Okay to move forward to Monday's meeting.

Subject/Description: WTSC Agreement

Attachment: yes

Action Requested: Approval of Memorandum of Understanding Washington Traffic Safety Commission Agreement to secure Sgt. Rick Norrie as the Law Enforcement Liaison for Island County, to promote and participate in High Visibility Enforcements October 1, 2011 – September 30, 2012; Amount: Not to exceed \$5,000.00.

Follow-up: Okay to move forward to Monday's meeting.

Subject/Description: Discuss legislative priorities in preparation for COG on 10/26 (cont. from 10/12/11)

Attachments: yes

Action Requested: The Board discussed their 2012 Legislative priorities.

Follow-up: Each Commissioner will bring their top 4 priorities to the COG meeting on October 26, 2011.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

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ATTEST:

Elaine Marlow, Clerk of the Board